

Town of Bethel
Town Council Meeting Minutes
September 6, 2022 – 7:00 p.m.

1. Meeting Called to Order: The meeting was called to order at 7:00 p.m. by K. Phillips. Present were K. Phillips, R. Campfield, M. Shaver, P Kough, V. Proctor and Town Clerk, Martha Hawkins.

2. Pledge of Allegiance: The Pledge of Allegiance was led by K. Phillips.

3. Secretary's Report: P. Kough presented the August Council Meeting Minutes. V. Proctor made a motion to accept the minutes. M. Shaver seconded the motion. The motion passed unanimously.

4. Town Clerk's Report: Town Clerk, Martha Hawkins presented the Town Clerk's report. P. Kough made a motion to accept the Town Clerk's report. V. Proctor seconded the motion. The motion passed unanimously.

5. Treasurer's Report

a. Bills to be Paid: M. Shaver presented the bills to be paid. V. Proctor made a motion to pay the bills as presented. P. Kough seconded the motion. The motion passed unanimously.

b. Treasurer's Report: V. Proctor made a motion to defer approval of the July and August Treasurer's Reports until the fraud matter is settled. P. Kough seconded the motion. The motion passed unanimously.

6. Building Permits: A permit at a cost of \$25.00 was issued to Scott Hearn. A permit at a cost of \$25.00 was issued to Hal Hearn.

7. Retention of Mike Smith as our Town Solicitor: M. Hawkins will call Mike Smith tomorrow to set up an executive session so we can talk to him regarding the Retainer Agreement. V. Proctor stated that the Attorney Retainer Agreement has no fixed term or any express termination provision.

8. Town Cemetery Deed: No deed can be found. This issue will be turned over to Mike Smith when we retain him as Town Solicitor.

9. Proposed Condemnation of Chipman Property: A report was submitted to the Town Council on September 1, 2022 regarding the condition of the Chipman property. V. Proctor made a motion to issue a notice to the owners of record by Friday, September 9, 2022 and a Public Hearing on Thursday, September 29, 2022. M. Shaver seconded the motion. The motion passed unanimously.

10. Comprehensive Plan Update: Edits will be entered on the thumb drive within the week. Demographics and housing information should be received within a week. The first task of the Planning and Zoning Committee will be to put together another survey. V. Proctor will give the demographic and housing information to the committee.

11. Proposed Ordinance Limiting Numbers of Dogs and Cats: A discussion was held regarding this ordinance.

12. Flu Shots: Flu shots will be available at the Community House on September 24, 2022 from 8 a.m. to noon. M. Shaver will have pre-registration information available at the Bethel Market. Pre-registration is not required, but it is preferred.

13. Community House Rental Contract: V. Proctor made a motion to adopt the contract with corrections. M. Shaver seconded the motion. The motion passed unanimously.

14. Old/New Business: A discussion was held regarding parking and drinking at the Bethel Historical Museum. State police will be notified when they are here to check on this.

Signed letters are need from owners of land with rain gardens. Then a letter authorizing the Nanticoke Watershed Alliance to do work on the rain gardens needs to be sent to the Nanticoke Watershed Alliance. M. Hawkins will take care of drafting these letters.

K. Layfield wants to open the Community Hall one half hour before regularly scheduled Town Council Meetings to allow persons running for Town Council to be available to answer questions from the public. This will be decided closer to the election in February.

R. Kough said the flag at the Town Park needs to be replaced. It was stated that the Town has replacement flags.

R. Campfield said we need to remove the old sign that is illegible as you are coming into Town on Main Street.

15. Adjourn Meeting: The meeting was adjourned at 9:19.